



DEPARTMENT OF THE ARMY
UNITED STATES ARMY RESERVE COMMAND
4710 KNOX STREET
FORT BRAGG, NC 28310

AFRC-PRP (600-8-19d)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Reserve (USAR) Implementation Guidance to Troop Program Unit (TPU) Temporary Promotions (Sergeant (SGT) through Master Sergeant (MSG))

1. References,

- a. Army Regulation 600-8-19, Enlisted Promotions and Reductions.
 - b. Office of the Chief Army Reserve (OCAR), DAAR-HR memorandum (Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM)), 7 April 2021.
 - c. Office of the Chief Army Reserve (OCAR), DAAR-HR memorandum (Temporary Promotion (Sergeant through Sergeant Major) – Modification of Deployment Applicability), 30 September 2021.
 - d. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Consolidated and Updated Application of Non-Commissioned Officer Temporary Promotions), 1 November 2021.
 - e. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Noncommissioned Officer Temporary Promotions – Additional Guidance), 13 December 2021.
 - f. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Supplement to Temporary Promotion Eligibility Criteria for United States Army Reserve Troop Program Unit Noncommissioned Officer Promotions), 15 February 2022.
2. The current process for TPU temporary promotions to SGT through Sergeant Major (SGM) (references 1b and 1c) due to deployment, pregnancy/postpartum, or non-resident Sergeant Major Course attendance remains unchanged.
3. Effective 1 March 2022, this memorandum establishes process for temporary promotions to SGT through MSG and is applicable to USAR TPU Soldiers. This memorandum will expire 31 December 2022, unless rescinded or superseded by further guidance.

AFRC-PRP

SUBJECT: United States Army Reserve (USAR) Implementation Guidance to Troop Program Unit (TPU) Temporary Promotions (Sergeant (SGT) through Master Sergeant (MSG))

4. A temporary promotion is a promotion to a higher rank (Sergeant (SGT) through Master Sergeant (MSG)), with pay and allowances until such time a set condition is met, at which point the promotion is permanent or the promotion expires, whichever occurs first.

5. Eligibility Criteria:

a. Temporary promotions to SGT shall be authorized on the condition that:

(1) The Soldier must be on the Permanent Promotion Recommended List (PPRL) for promotion to Sergeant.

(2) The Soldier must have a reserved seat for Basic Leader Course (BLC) in the Army Training Requirements and Resources System (ATRRS). The BLC report date must be within 12 months of the temporary promotion date.

b. Temporary promotions to Staff Sergeant (SSG) shall be authorized on the condition that:

(1) The Soldier must be on the PPRL for promotion to Staff Sergeant.

(2) The Soldier must have a reserved seat for the final phase of Advanced Leader Course (ALC) in ATRRS and must have graduated from the previous ALC phase at the time of the temporary promotion date. In instances where the Soldier has ATRRS reservations for back-to-back phases of ALC, the Soldier is eligible for temporary promotion. The ALC report date must be within 12 months of the temporary promotion date.

c. Temporary promotions to Sergeant First Class (SFC) shall be authorized on the condition that:

(1) The Soldier must be on the current SSG Order of Merit List (OML).

(2) The Soldier must have a reserved seat for the final phase of Senior Leader Course (SLC) in ATRRS and must have graduated from the previous SLC phase at the time of the temporary promotion date. In instances where the Soldier has ATRRS reservations for back-to-back phases of SLC, the Soldier is eligible for temporary promotion. The SLC report date must be within 12 months of the temporary promotion date.

d. Temporary promotions to Master Sergeant (MSG) shall be authorized on the condition that:

AFRC-PRP

SUBJECT: United States Army Reserve (USAR) Implementation Guidance to Troop Program Unit (TPU) Temporary Promotions (Sergeant (SGT) through Master Sergeant (MSG))

(1) The Soldier must be on the current SFC OML.

(2) The Soldier must have a reserved seat for Master Leader Course (MLC) in ATRRS at the time of the temporary promotion date and have graduated from SLC. The MLC report date must be within 12 months of the temporary promotion date.

6. As a matter of clarify:

a. No Soldier shall receive a temporary promotion without a reserved seat for their required level of Professional Military Education (PME).

b. A Soldier who previously attended and failed to achieve course standards for (other than for compassionate reasons) their PME course is not eligible for a temporary promotion (reference 1d).

7. If an eligible Soldier, who meets the temporary promotion conditions, does not have an available quota, the Soldier's NCO Support Channel or Major Subordinate Command (MSC) Quota Manager will initiate a Significant Incident report (SIR) to USARC G-37.

8. Temporary promotions to SGT will not exceed 100% of the authorized strength in any Military Occupational Specialty (MOS). Temporary promotions for SSG-MSG will not exceed 80% of the authorized strength for that grade and MOS unless authorized by USARC G-1.

9. The date of rank for all temporary promotions under this policy will be the 4th day of the promotion month.

10. Soldiers will be reduced in rank if they fail to complete the scheduled reserved PME course, become a no show, cancel the reserved PME course, and for any reason due to fault of the Soldier. The effective date the temporary promotion expires is the date of the reduction. The date of rank will be the original date of rank of the former grade. Soldiers will not incur a debt because of a reduction.

11. In all instances, a temporarily promoted Soldier who is transferred/separated from a TPU status (e.g., transferred to the Retired Reserve, Individual Ready Reserve, Standby Reserve, Army National Guard, etc.) or separated/discharged without having met the required level of PME for their promotion, will be reduced to their previous grade effective the day prior to their approved separation, discharge, or transfer date.

12. Procedures: the USARC G-1, in collaboration with the USARC G-3/7, will provide the RDs a monthly report of all Soldiers eligible for a temporary promotion.

AFRC-PRP

SUBJECT: United States Army Reserve (USAR) Implementation Guidance to Troop Program Unit (TPU) Temporary Promotions (Sergeant (SGT) through Master Sergeant (MSG))

13. RD responsibilities:

a. Identify higher grade vacancy for eligible Soldiers and generate promotion and reassignment orders (if applicable).

b. Distribute temporary promotion and reassignment orders (if applicable) to the Soldier, the gaining unit, and the losing unit (if applicable) to ensure communication across all parties. RDs will ensure orders are uploaded to iPERMS.

c. Develop tracking mechanism(s) to ensure Soldiers meet the set conditions for their temporary promotion and automatically reduce Soldiers to their former grade if the conditions of the temporary promotion are not met.

d. In addition to the established additional instructions on promotion orders, add the following instructions to the temporary promotion orders:

“This temporary promotion has taken place under Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Consolidated and Updated Application of Non-Commissioned Officer Temporary Promotions), dated 1 November 2021. By accepting this promotion, I understand I must complete the required Professional Military Education (PME) as required by STEP. Failure to complete the scheduled reserved PME within 12 months of the effective date of this promotion will result in reduction in rank to previous grade effective the date of expiration of this order.”

14. Point of contact for this memorandum is MSG Kelli Stovell or MSG Oscar Orellana at 910-570-9517/8706 or kelli.d.stovell.mil@army.mil/oscar.a.orellana.mil@army.mil.

FOR THE COMMANDER

THOMAS C. AKERLUND
COL, AG
Deputy Chief of Staff, G-1

DISTRIBUTION: A (MSCs)

7 MSC
9 MSC
(CONT)

AFRC-PRP

SUBJECT: United States Army Reserve (USAR) Implementation Guidance to Troop Program Unit (TPU) Temporary Promotions (Sergeant (SGT) through Master Sergeant (MSG))

DISTRIBUTION: (CONT)

311 SC(T)

ARECs:

8A

USARAF

USARCEN

USAREUR

USARNORTH

USARPAC

USARSOUTH

ARA

I CORPS

III CORPS

XVIII ABC

USARJ

CF:

USARC XOs

USARC DIR/DEP/CH/ASST

OCAR Directors & Deputies